

PRASANNADEB WOMEN'S COLLEGE

(Govt. Sponsored)

Affiliated to the University of North Bengal

Notice for Online Admission (Notice: 09/2018) Date: 10-07-2018

It is hereby notified for all concerned that further online admission into first semester of B.A. / B.Sc. **honours program and program courses** for the academic session 2018-2019 will be done as per the following schedule:

Sl. No.	Particulars	Date Time
1	Fifth round of seat allotment	10-07-2018 morning
2	Online payment	10-07-2018 to 11-07-2018 11:00 PM
3	E-verification for program courses through email	10-07-2018 to 12-07-2018 2 PM
3	Final verification of documents only for honours courses	10-07-2018 11:30AM to 4 PM 11-07-2018 11AM to 4 PM 12-07-2018 11AM to 4 PM

- This allotment offers seats for both honours program and program courses but their verification process will be different.
- Only online mode of payment will be available
- **Candidates for honours courses should report at final verification counters with all documents within scheduled time given above.**
- Candidates for program courses, after paying online should send scanned images of all required documents to helpdesk.pdwc@gmail.com mentioning application form number within the time mentioned above. We shall send provisional enrolment certificate to their registered email address after e-verification from 11-07-2018.
- **Provisionally admitted program course students should report for final verification with all original documents after starting of their class and before the last date mentioned in their provisional certificate, failing which their admission will be cancelled.**
- Candidates who are already admitted and have been offered a seat in another course in this allotment can change their course at the document verification counters.

For technical details about the e-counselling process it is recommended to read Guide to E-Counseling.pdf found under the Prospectus and Others tab in the Welcome Page of admission portal.

Documents required during final verification of documents

1. Original marksheet of H. S. or equivalent examination.
2. Original admit card of M. P. or equivalent examination.
3. Original SC/ ST/ OBC certificate from SDO if you belong to one of these categories.
4. Certificate of disability from a Govt. Hospital if you claim seat in Physically Challenged category.
5. Signed copy of application form along with self attested photocopies of the documents mentioned above.

Further Notes

- Those making online payment will receive confirmatory SMS from *-PDWCLG in their registered mobile number and email to their registered address. No printable receipts will be issued since it is easy to make a counterfeit receipt. However candidates **need not** show us the SMS or email since we can check online payments in real time from our system.
- An enrolment certificate will be issued to the candidate immediately after final verification. Please do not forget to collect that.
- Withdrawal of admission can also be made in admission counters. For this you have make an application along with the original enrolment certificate.
- **Date of next allotment of seats is 13-07-2018.**

Principal
P. D. Women's College
Jalpaiguri